

# Eastport-South Manor Central School District

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**JOSEPH A. STEIMEL**  
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*Assistant Supt. for Curriculum & Instruction*

August 29, 2024

Dear Parent or Guardian:

I am writing to make you aware that the Dayton Avenue and South Street Schools have qualified for free meals for all students for the 2024-25 through the 2027-28 school years due to funds made available by the United States Department of Agriculture. Schools that have 25% of its enrollment listed as eligible to receive free meals as per the guidelines of New York State become eligible for this program.

This implementation is a result of the United States Department of Agriculture (USDA) expanding access to the Federal Community Eligibility Provision (CEP). CEP allows eligible schools participating in the National School Lunch and School Breakfast Programs to offer school meals at no charge to all students. As of the close of the 2023-24 school year, South Street School and Dayton Avenue School met this threshold. The new provision is in effect at both schools for the next four years.

The CEP program allows students in participating schools to receive one free breakfast meal and one free lunch meal per day. Students are charged for any other meals received. Students will also be charged for any additional a la carte items consumed.

Eastport Elementary School (17.2%), Tuttle Avenue School (20.5%) and the Jr-Sr High School (21.2%) fell short of the USDA threshold. The District will continue to monitor Eastport Elementary School, Tuttle Avenue School and the Jr-Sr High School to see if those buildings surpass the qualification percentage in the future.

Please be aware if your student has an outstanding negative balance with the school for meal charges from the 2022-23 or 2023-24 school year, the negative balance still must be paid.

If you have any further questions, please contact the District at [esmcafe@esmonline.org](mailto:esmcafe@esmonline.org).

Sincerely,

A handwritten signature in black ink that reads "Tim Laube". The signature is written in a cursive style with a large, looped "L" and "T".

Tim Laube  
Assistant Superintendent for Business and Operations

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail:

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

fax:

(833) 256-1665 or (202) 690-7442; or

email:

Program.Intake@usda.gov

This institution is an equal opportunity provider.